

Application for the installation of a Car Park Storage Unit/s

The Owners Corporation understands that some owners may wish to install a storage unit on their car parking lot. Any such work requires permission from the Owners Corporation ahead of commencing the installation. This form is to guide owners through the application process.

If the application is from a tenant, it must be accompanied by written permission from the Lot owner.

Applications should be emailed to the building manager : management@sonomaapartments.com.au

Installation Requirements:

Owners must appreciate that the installation of storage units in the car park has an impact on both the operation of fire safety systems, the effective cleaning of the car park floor and the appearance of the car park. In some cases installation of car park storage units may not be possible without compromising services.

Owners contemplating the installation of storage units are advised to have an initial discussion with the Building Manager on the suitability of the proposed location. Please note the Building Manager does NOT have the authority to approve work.

By-laws 10 and 15 govern the installation of complying car park storage units on and within lots. Should application be made to install a storage unit outside the lot the applicant will need to seek a separate common property rights by-law.

Please note also that in order to comply with BCA regulations, the majority of carpark storage units will require the installation of a hydrant sprinkler. This will be at the owner's expense and is to be carried out by the fire contractors of Sonoma Apartments. They will provide quotation upon request.

Any consent given to proceed with the installation does not in any way imply that the Owners Corporation has given its approval to the final installation. Approval is dependent upon satisfactory inspection of the completed installation.

Application Process

<p><u>1. Application</u> Send completed application to the Building Manager. Please allow 30 days before proposed installation They will forward to Strata Manager & Committee for a decision</p>	<p><u>2. Assessment</u> The Strata Manager will advise the outcome of your application within 10 days of receipt by Strata Committee</p>	<p><u>3. Notification</u> Advise the building manager at least 7 days prior to installation.</p>	<p><u>4. Inspection</u> Advise the Building Manager works have been completed and arrange for inspection</p>	<p><u>5. Completion</u> The building manager will confirm works have been completed to standard.</p>
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Applicant Details		Date:	
Applicants Name:			
Apt No:		Lot No:	
Authorised person:			Owner Agent
Contact No:			
Contact email:			
<p>Have you had preliminary discussion with the building manager concerning the suitability of the proposed storage unit/s? Yes No</p>			
<p>Where exactly will your storage unit be installed? <i>Please provide a diagram showing proposed location of unit and location of all fire safety systems within 5 meters</i></p>			
<p>What is the design of the storage unit? <i>Please supply photographs/drawings/brochures of the intended design</i></p>			
<p>What material will you be using for the storage unit?</p>			
<p>What company will manufacture the storage unit?</p>			

Please describe how the installation will affect common property if at all?

Checklist

I have attached a brochure and specifications of storage unit/s to be installed.

I have attached a photograph/diagram of the intended location of the storage unit/s.

I have included the names of suppliers and installers that will be involved in the installation of the storage unit/s.

I have attached the licence and insurance details for any contractor that will be working onsite.

Declaration

I /we

Understand that:

Approval in writing from the Owners Corporation must be obtained prior to commencing installation

Should the installation not meet the requirements of By Law 13 of SP69746/SP71241, it will be required to be removed.

The Owners Corporation's approval to proceed with the work does not signify approval or acceptance of the finished installation as is governed by the provisions of Sonoma by laws.

Signed:

Date:

Print Name:

Owner

Agent